

**COLORADO EMERGENCY SERVICES ASSOCIATION**  
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**ANNUAL BUSINESS MEETING**  
**June 20, 2019**  
**Hosted by F&W / Gallagher Insurance**

**BOARD MEMBERS PRESENT:**

Stuart Sunderland with Adams County FPD; Todd Vess with Windsor-Severance FPD; Vanessa Lopez with F&W Insurance/Gallagher; and Sue Silverthorn with F&W Insurance/Gallagher. Eric Leedom with F&W Insurance/Gallagher joined the meeting late. Michael Warmuth participated via conference call.

**SAFETY COMMITTEE MEMBERS AND GUESTS PRESENT:**

Kathy Lawn with Greater Eagle FPD participated via conference call.

**CALL TO ORDER:**

The meeting was called to order at 9:57 am by Stuart Sunderland who asked everyone to introduce themselves.

**REVIEW OF MINUTES:**

The Minutes of the January 17, 2019 meeting of the Safety Committee of the Colorado Emergency Services Association were reviewed.

**MOTION:** Motion was made by Todd Vess and seconded by Vanessa Lopez to suspend reading and approve the Minutes. Following discussion, the Minutes were approved unanimously.

**SAFETY COMMITTEE REPORT:**

- Sue Silverthorn reported that Michael Warmuth, Health/Safety Officer at Eagle River FPD, requested to join the CESA Board of Directors. His request was approved by the Board on 4/18/2019.
- Sue Silverthorn reported that CESA received a sponsorship application from Adams County FPD for \$1,598.00 to purchase two Seek Reveal thermal imagers to be used by their incident safety officers.

**MOTION:** Motion was made by Vanessa Lopez and seconded by Todd Vess to approve the sponsorship application from Adams County FPD for \$1,598.00 to purchase two Seek Reveal thermal imagers to be used by their incident safety officers. Following discussion, the Motion was approved by the Board; Stuart Sunderland abstained himself from the vote.

- Sue reported that this is the only sponsorship application that CESA has received in 2019. Sue sent the sponsorship application and flyer to all CESA members with the spring 2019 CESA Says newsletter, and will re-send the sponsorship application and flyer to all member organizations when she sends the summer 2019 newsletter out.
- The Board agreed that disbursements of the budgeted \$16,000.00 in sponsorships for 2019 would not be limited to \$4,000.00 per quarter, to give CESA member organizations time to request sponsorships during the remainder of this year.
- The Board reviewed the 2019 CESA flyer and discussed ideas for retaining and adding new member organizations to the CESA Safety Group. The CESA flyer includes the benefits of CESA membership including group and general dividends paid 2005-2018, as well as sponsorship/donation distributions and safety group training fee reimbursements that CESA paid to members 2014-2018.
- Sue Silverthorn reported that she will review the list of "side car" Pinnacol policyholders and will work with the Pinnacol underwriter to determine which ones qualify to be invited to join the CESA Safety Group in 2020. Sue will have a list of eligible prospective safety group organizations when we meet with Pinnacol in October, 2019.
- Sue Silverthorn reported that the CESA website has not been updated yet because she has not had a chance to get the signed contract and down-payment to the new webmaster. At the 1/17/2019 annual meeting the Board

approved budgeting \$3,000.00 to have Amanda Cobb update the website for \$45.00/hour in about 45-50 hours. The update will include up-to-date pictures of Board and Committee members and pictures of member organizations receiving CESA awards and showing some of the safety equipment they have purchased using the sponsorship program.

#### **BROKER'S REPORT:**

- Sue Silverthorn reported the CESA safety group currently has 40 active member organizations as of 1/1/2019.
  - 3 new members were added effective 1/1/2019: City of Yuma, Town of Cheraw, and Roaring Fork Fire Rescue Authority (due to the merger of Basalt RFPD and Snowmass-Wildcat FPD)
  - The 2018 CESA Member of the Year award winners are: Adams County FPD, De Beque FPD and La Junta Rural FPD
  - CESA member 2019 safety visits scheduled and/or completed: Adams County FPD, City of Yuma, Eagle River FPD
  - 17 members are currently cost containment certified with the CO DOL/DOWC
- We have conducted two CESA/VFIS training programs in 2019 that have been approved by Pinnacol to count towards the mandatory safety group annual trainings.
- As of 6/15/2019 two CESA member organizations have completed two or more safety group approved trainings, and two member organizations have completed one safety group approved training this year.
- We will conduct additional CESA/VFIS safety group approved trainings during 2019, and will be sending notices of those trainings and options for online training resources with J.J. Keller to all members.
- Sue includes safety group training resources and information, as well as an updated summary of sponsorships and dividends paid to CESA members with each quarterly CESA Says newsletter.

#### **PINNACOL ASSURANCE REPORT:**

- The Board reviewed the agenda and accident trends report from the 4/26/2019 Pinnacol / CESA Safety Group semi-annual review meeting, as well as the CESA semi-annual status letter dated 4/29/2019.
- CESA has requested an updated Program Overview "Dashboard" report and will forward the report to all Board members when we receive it from Pinnacol.
- The CESA Safety Group is required to have at least 20 active members and a total group premium of \$1 million for our safety hazard group (fire, EMS, first responders).
- The Board reviewed the group loss report from Pinnacol that show losses by cost, cause, class code, body part, month, date, hour and days to report by policyholder for 2019.
- The Group did not qualify for a general dividend in 2019 because the group's loss ratio for the 6/2/2017-6/1/2018 policy year was too high.
- The Board discussed the Post-Traumatic Stress Disorder (PTSD) law that was passed by the Colorado legislature that took effect on 7/1/2018, and the challenges involved in filing and managing these workers' comp claims. There was discussion about the increased focus on preventing and treating stress, depression and mental health issues for first responders.

#### **TREASURER'S REPORT:**

- Sue Silverthorn reported that CESA has the following assets as of 5/31/2019:
  - \$81,030.63 in the interest bearing CD account
  - \$14,035.27 in the checking account
  - \$33,045.69 in the savings account
- The Board reviewed the banking summary showing transactions for these accounts for 1/1/2019-5/31/2019.

**MOTION:** Motion was made by Todd Vess and seconded by Vanessa Lopez to approve the Treasurer's Report. Following discussion, the motion was approved unanimously.

#### **OLD BUSINESS:**

- Sue Silverthorn will contact Amanda Cobb regarding updating the CESA website.

#### **NEW BUSINESS:**

- There was no new business to discuss.

**UPCOMING MEETINGS:**

- ✓ January 16, 2020 at 10:00 am – CESA annual business meeting – hosted by F&W / Gallagher Insurance, 10901 W. 120<sup>th</sup> Ave., Suite 100, Eldorado Ridge III, Broomfield, CO 80021.
- ✓ The semi-annual CESA / Pinnacol program review meeting will be held on October 14 or 16, 2019, depending on the availability of Pinnacol Assurance staff, at Pinnacol's offices: 7501 E. Lowry Blvd., Denver, CO.

**ADJOURNMENT:**

Motion was made and seconded to adjourn the meeting at 11:06 am.

Respectfully submitted,

*Sue Silverthorn*

Sue Silverthorn, Secretary/Treasurer